

## 2019 ACWA Committee Appointment Process Timeline 2020-2021 Term

**July 17:**

### **COMMITTEE CONSIDERATION FORMS EMAILED**

- Email Agency General Managers and Board Presidents:
  - List of agency staff and directors who currently serve on an ACWA Committee
  - Committee Composition
  - Committee Consideration Form
  - 2020-2021 Committee Timeline

**July 24:**

### **EMAIL NOTIFICATION TO CURRENT COMMITTEE MEMBERS**

- Current committee members notified that committee process has began
- All current committee members **MUST** submit a Committee Consideration Form to be considered for reappointment

**September 30:**

### **COMPLETED CONSIDERATION FORM DEADLINE**

- All committee consideration forms **due by September 30**
- Any consideration forms submitted after September 30 will be added to the waiting list and considered after ACWA President makes the initial committee appointments for the term

**October 25:**

### **ACWA REGION CHAIR AND VICE CHAIR CONFERENCE CALL**

- ACWA staff will hold a conference call with newly elected Region Chair and Vice Chairs to review 2020-2021 Committee recommendation process
- Consideration forms compiled and submitted to incoming Region Chair and Vice Chair

**November 15:**

### **CHAIR AND VICE CHAIRS RECOMMENDATION DEADLINE**

- No Region recommendations will be accepted after November 15

**December 5:**

### **RECOMMENDATIONS GIVEN TO ACWA PRESIDENT**

- Incoming ACWA President will receive Region Chair and Vice Chairs recommendations along with all consideration forms at ACWA Fall Conference

**December 16:**

### **ACWA PRESIDENT APPOINTS MEMBERS OF COMMITTEES**

- Incoming ACWA President submits all appointments to ACWA Staff

**December 31:**

### **ACWA WILL NOTIFY COMMITTEE MEMBERS OF APPOINTMENTS**

- Letters emailed to members who have been appointed to serve on a committee for the 2020-2021 term
- Letters emailed notifying those who were not appointed to a committee