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| Section: | <b>GO-2 Governance</b>                 | Approval Date:   | <b>7/31/2015</b> |
| Policy:  | <b>GO-2.4 Immediate Past President</b> | Latest Revision: | <b>6/7/2024</b>  |

## GO-2.4 Immediate Past President

### 2.4.1 Purpose

The Immediate Past President is a voting member of the Board and Executive Committee, automatically assuming the position at the conclusion of his/her elected term as President. In the event the most Immediate Active Past President is unavailable to serve, the most recent and available active Past President in succession will serve in this capacity.

### 2.4.2 Duties and Authority

The Immediate Past President provides advice and counsel to the President and Vice President and functions within the boundaries established by the Association's Bylaws and decisions of the Board. The Immediate Past President:

- Serves as a voting member of the Board.
- Serves as a voting member of the Executive Committee.
- Serves as a chair/vice chair or participant on committees or task forces as appointed by the President or Board.
- Represents the Association at meetings and events when requested.
- Performs such other duties from time to time as may be assigned by the President or Executive Director.

### 2.4.3 Term of Office

The term of office for the Immediate Past President will commence on January 1 of the calendar year following election of the President and Vice President and will terminate on December 31 of the following odd-numbered year two years later.

### 2.4.4 Compensation

The Immediate Past President will serve in their capacity without financial compensation by the Association. However, the Association may reimburse the Immediate Past President for reasonable expenses directly related to their participation in the following events: Spring and Fall Conferences, Washington DC Conference, State Legislative Symposium, ACWA Board of Directors (Board) and Executive Committee meetings, and other events as deemed advisable. Reimbursement for such expenses shall be subject to approval by the Board. The Immediate Past President must submit a request for reimbursement prior to attending the specified event or meeting during their term. Upon

approval by the Board, the Immediate Past President is required to promptly submit receipts for all incurred expenses to ACWA's Clerk of the Board immediately following the conclusion of the event.

**References:**

*California Corporations Code; Bylaws, Article 4 and 6.*

***See Administrative Procedure:*** *To be determined.*

**Revision History:**

| Revision Date | Description of Changes                                                                                                                                                                                                         | Requested By                        |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 7/31/2015     | Initial Release                                                                                                                                                                                                                | ACWA Staff and Governance Workgroup |
| 6/7/2024      | Revised GO-2.4.4 Compensation to incorporate language that states the Association will reimburse the Immediate Past President for expenses associated with specified events and meetings subject to the approval by the Board. | ACWA Staff                          |
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