

Section:	AR-6 Awards and Recognition	Approval Date:	9/25/2015
Policy:	AR-6.11 Resolutions and Proclamations	Latest Revision:	9/19/2025

AR-6.11 Resolutions and Proclamations

6.11.1 Purpose

The Board may adopt resolutions or proclamations to officially honor or recognize an individual or entity. Requests for these acknowledgements are initiated both from the Board itself and from requests that come directly to the Association.

6.11.2 Resolution

A resolution from the Board is a great honor and with few exceptions is only done for individuals involved with the Association, either through the Board, committees, regions, task forces or has made a lasting impact or contribution to the water industry. The Board may also pass a resolution to recognize an accomplishment, such as completion of a major water project or the anniversary of a member agency.

In order to obtain a resolution, the Association requires that a sample resolution and completed request form be submitted to the Clerk no later than 30 days prior to the next Board meeting.

6.11.3 Proclamation

The Board will adopt a certificate of proclamation for an individual or entity that does not meet the resolution criteria or to convey simple congratulatory messages. A proclamation will typically be shorter than a resolution and include standard language bestowing honors/congratulations from Association on the recipient.

In order to obtain a proclamation, the Association requires that a request form be submitted to the Clerk no later than 30 days prior to the next Board meeting.

References:

Resolution and Proclamation Guidelines approved by Board on June 2, 2006.

See Administrative Procedure: *To be determined.*

Revision History:

Revision Date	Description of Changes	Requested By
9/25/2015	Initial Release	ACWA staff and Governance Workgroup
2/2/2018	Policy AR-6.9 renumbered to Policy AR-6.10 as a result of the addition of a new policy, Policy AR-6.8 Ted and Nancy Way Scholarship for the Next Generation of Water Leaders	ACWA staff
7/26/2019	Policy AR-6.10 renumbered to Policy AR-6.11 as a result of the addition of a new policy addition of a new policy, Policy AR-6.9 John P. Fraser Fellowship	ACWA staff
9/24/2021	Policy AR-6.11 renumbered to Policy AR-6.12 as a result of the addition of a new policy, Policy AR-6.7 Innovation Award.	ACWA Staff and Communications Committee
9/19/2025	Renumbered Policy AR-6.12 to Policy AR-6.11 as a result of the deletion of Policy AR-6.9 Ted and Nancy Way Scholarship for the Next Generation of Water Leaders.	Board Action

[https://acwacrm.sharepoint.com/sites/executive/shared documents/policy manual/board policy manual/6_ar-6_awards and recognition_2025-09-19_v1-r7.docx](https://acwacrm.sharepoint.com/sites/executive/shared%20documents/policy%20manual/board%20policy%20manual/6_ar-6_awards%20and%20recognition_2025-09-19_v1-r7.docx)